



Randolph County

## LOCAL EMERGENCY PLANNING COMMITTEE

**Randolph County Office Building – 2/14/2012 1:00PM**

### MINUTES

**Called to Order:** 1:05 p.m. by Jared Byrd, EM Coordinator

**Members Present:**

Donovan Davis, Reid Rich, Annette Jordan, Evan Grady, J.R. Beard, Robert Shatterly, Lil Sparks, Jared Byrd

**Members Absent:**

Fred Rutledge, Thomas Brown, Stan Haywood

**Visitors Present:**

Danny Mull, Energizer Battery

Jared Byrd reintroduced the purpose of the committee, reviewed the agenda, and presented the membership as appointed by the Randolph County Board of Commissioners.

**New Business:**

**Adopt Bylaws:**

Jared Byrd asked if anyone had any questions about the bylaws or if there needed to be changes prior to adoption. Mr. Byrd brought up that in the original draft format, the officers on the LEPC would serve for a period of 2 years. After some consideration, Mr. Byrd thought at this should be changed to 1 year terms to better fit in with the staggered terms of the original members. There was no further discussion. The committee unanimously voted to adopt the bylaws as written and with the above noted changes.

**Elect Chair:**

J.R. Beard made a motion to nominate Jared Byrd. Lil Sparks, second. No discussion. The committee unanimously voted to elect Jared Byrd as Chair.

**Elect Vice Chair:**

Evan Grady told the group he would be happy to volunteer for the position. Jared Byrd made the motion to elect Evan Grady. Reid Rich, second. Reid Rich suggested that the

initial board consist of County employees so to have consistent involvement and updates. The committee unanimously voted to elect Evan Grady as Vice Chair.

**Elect Secretary:**

Jared Byrd made the motion to nominate Donovan Davis as Secretary. Annette Jordan, second. No discussion. The committee unanimously voted to elect Donovan Davis as Secretary.

**Determine Regular Meeting Date:**

After discussion from the entire committee, Lil Sparks made the motion to meet every quarter, the second Tuesday of the first month in the quarter. Jared Byrd, second. No further discussion. The committee unanimously approved the motion. The next committee meeting will be May 8, 2012 at 1:00PM.

**Designate E-Plan as the primary means of submitting Tier II reports:**

J.R. Beard made the motion to designate E-Plan as the primary means for companies to submit Tier II reports. Jared Byrd, second. No further discussion. The committee unanimously approved the motion.

**Elect member to replace Blaz Knezevic (resigned) as the facility representative for Energizer Battery:**

In a memo sent to Jared Byrd via Scott Boyle (Blaz Knezevic designate), Mr. Boyle had stated that Blaz Knezevic would like to resign his position on the LEPC and nominate Mr. Danny Mull, Assistant Plant Manager at Energizer Battery, to fulfill his vacancy. Jared Byrd made the motion to appoint Danny Mull to this position. Annette Jordan, second. No discussion. The committee unanimously approved the motion.

Other Discussion:

- Robert Shatterly will be the alternate designee for the American Red Cross
- Other primary members will email Jared Byrd with their alternates and contact information.
- Lil Sparks asked about the committee goals... are we ready to assist the businesses or public education. After some discussion, the Committee agreed that the LEPC should be a resource (rather than an “authority”) to the public and industry and will do what is reasonably possibly to meet the goals outlined in the Emergency Planning and Community Right-to-Know Act, as well as the LEPC by-laws.
- Website will be online through the Randolph County webpage in the coming weeks.