



Randolph County

LOCAL EMERGENCY PLANNING COMMITTEE

Randolph County Office Building – 10/9/2012 1:00PM

MINUTES

Called to Order: 1:03 p.m. by Jared Byrd, Chair

Members Present:

Jared Byrd, Evan Grady, J.R. Beard, Robbie Shatterly, Lil Jervey, Donovan Davis, Thomas Brown, Scott Boyle

Members Absent:

Fred Rutledge, Stan Haywood, Reid Rich, Annette Jordan

Visitors Present:

Debbie Hatfield (NCEM), Ricky Tuttle (NCEM), Mandy Shields (Red Cross)

Minutes from May 8, 2012 Meeting:

Motion to approve minutes made by Lil Jervey, second by Evan Grady with unanimous approval by the committee.

The July LEPC meeting was cancelled by a majority vote of the LEPC.

New Business:

- 1) Change to Bylaws
 - a) Chairman Byrd stated that the original LEPC Bylaws were adopted to have a one year membership term. This was an oversight when writing the Bylaws, and would set up a membership cycle that allowed the entire membership of the committee to expire at once. Chairman Byrd proposed that the newly elected members serve a two year term, which would allow a staggering of the Committee Members so that no more than 50% of Committee's membership would expire at any given year.
 - b) Chairman Byrd made a motion that **Article III; Section II** of the Bylaws be changed to state: *"An appointed member's term shall expire after two years."* Thomas Brown seconded the motion, motion carried unanimously.
- 2) Nominations for Upcoming Committee Vacancies
 - a) Vice-Chairman Grady made a nomination that Bryan Davis, Environmental Health Specialist with Randolph County Public Health replace his position as the Environmental

representative on the Committee. Vice-Chair Grady had previously served as both the Public Health and the Environmental representative.

- b) Donovan Davis made a motion that all members currently serving on the LEPC be reelected, with the exception that Bryan Davis would replace Evan Grady's Environmental position. Jared Byrd seconded the motion, motion carried unanimously.
 - i) Members serving a new 2 year term are as follows:
 - Elected Official – Stan Haywood
 - Civil Defense – Jared Byrd
 - First Aid – Donovan Davis
 - Environmental – Bryan Davis
 - Transportation – Reid Rich
 - Community Group – Susan Smith
 - Private Facility – Danny Mull
- 3) Nominations were held for Officer Positions (1 year term).
 - a) Motion by Donovan Davis, second by Thomas Brown for **Jared Byrd** to serve as Chairman. Motion carried unanimously.
 - b) Motion by J.R. Beard, second by Jared Byrd for **Evan Grady** to serve as Vice-Chairman. Motion carried unanimously.
 - c) Motion by Chairman Byrd, second by Evan Grady for **Donovan Davis** to serve as Secretary. Motion carried unanimously.
- 4) Chairman Byrd informed the LEPC that it was again time to send the "LEPC Activity Checksheet" to the State Emergency Response Commission (SERC). This information is required by the SERC so that they may designate the LEPC as an active organization. In order to meet the required number of objectives, the LEPC needed to designate a Public Information Officer to handle any informational request.
 - a) J.R. Beard made a motion to appoint Chairman Byrd as the LEPC's PIO. Lil Jervey seconded the motion. Motion carried unanimously.
 - b) Jared Byrd also stated that he would work on a Press Release to go in the local newspaper as this was another activity that the SERC recommended.
- 5) Debbie Hatfield , DPR 6 Multi-Hazard Field Planner with North Carolina Emergency Management gave a presentation on the purpose of North Carolina's Domestic Preparedness Regions (DPR). DPR's were established promote regional planning and preparedness, and to manage Homeland Security Grant funds.
- 6) Chairman Byrd led a discussion on Emergency Management Haz-Mat events that had been reported since the last LEPC meeting. Incident date, type and locations are as follows:
 - a) 06/05/2012 – Stolen Vehicle in Pond, Branson Meadow Rd
 - b) 07/11/2012 – Diesel Fuel Spill, Energizer Battery, W Central Ave
 - c) 07/13/2012 – Diesel Fuel Spill, Birkhead St
 - d) 07/25/2012 – Gasoline Spill, Hopewell Church Rd
 - e) 08/13/2012 – Sand/Diesel Fuel, W Dixie Dr

Hearing no further new business, J.R. Beard made a motion to adjourn, seconded by Evan Grady with unanimous approval. Meeting adjourned at 1:50PM. The next LEPC meeting is scheduled for January 8, 2013 at 1:00PM at the Randolph County Office Building Training Room.

Donovan Davis, Secretary

Jared Byrd, LEPC Chairman