



Randolph County

LOCAL EMERGENCY PLANNING COMMITTEE

Randolph County Office Building – 4/9/2013 1:00PM

MINUTES

Called to Order: 1:04 p.m. by Jared Byrd, Chair

Members Present:

Jared Byrd, Evan Grady, Scott Boyle, Reid Rich, Robbie Shatterly, Annette Jordan, Donovan Davis, Danny Mull, Fred Rutledge, Lewis Schirloff

Members Absent:

Stan Haywood (schedule conflict), Bryan Davis (schedule conflict), Thomas Brown, J.R. Beard

Visitors Present:

Cathryn Davis (Randolph County), Megan Shanas (Red Cross), Steve Naylor (Envirosafe)

Chairman Byrd welcomed all in attendance and, being that there were some new visitors present, had each person state their name and affiliation.

Minutes from January 8, 2013 Meeting:

Evan Grady made a motion to accept the Minutes from the January 8th 2013 meeting as presented, seconded by Robbie Shatterly. Motion carried unanimously.

New Business:

1) Accept Award for Hazardous Materials Emergency Preparedness Grant

Chairman Byrd reminded the Committee that at the January meeting, the LEPC had decided to apply for a \$10,000 Hazardous Material Emergency Preparedness (HMEP) grant to host a training seminar. The Committee had been awarded \$9,200 by North Carolina Emergency Management for this purpose. Chairman Byrd then turned the floor over to Steve Naylor, Vice President of Envirosafe.

Mr. Naylor spoke about what Envirosafe can provide to host a safety seminar for the LEPC and industry in Randolph County. He spoke about Envirosafe's history and experience in the public safety and private sector. If selected:

- Seminar would be geared toward working with public safety personnel and all-hazard planning along with a focus Haz-Mat and DOT training.

- Seminar can be customized to meet the LEPC's own specific needs.
- Seminar will include continuing education hours.
- Gives the opportunity for networking between public and private sector.
- Seminar would provide regulatory compliance information.
- Seminar would provide training on emergency preparedness topics.
- Lunch, snacks, and drinks will be provided to attendees.
- Envirosafe would assist with advertising (flyers, handouts, and materials).
- LEPC's in Cumberland, Robeson, and Caldwell counties are conducting a similar seminar.
- The event will take the majority of the day, but can be flexible.

Scott Boyle asked if reporting will follow SARA & OSHA requirements. Mr. Naylor advised that the seminar would be an overview of the regulation.

A discussion took place in relation to HazCom. This course could also be added to the seminar to help boost attendance since this a requirement that many people are required to have.

After discussion, Evan Grady made a motion to accept the HMEP grant award in the amount of \$9,200.00, second by Annette Jordan. Motion carried unanimously.

2) Accept Envirosafe Proposal to Provide Safety Training for Industry with HMEP Funds

Robbie Shatterly made a motion to accept the Envirosafe proposal to host a training seminar using HMEP funds (\$9,200.00), second by Evan Grady. Danny Mull asked if the LEPC bylaws required a competitive bid process. Donovan Davis said that there was nothing in the bylaws that required a competitive bid process. Motion carried unanimously.

3) HMEP Seminar Sub-Committee Established to Plan Seminar

A sub-committee was established to plan the logistics of the seminar that was to be hosted. Sub-committee members are: Jared Byrd, Evan Grady, Scott Boyle, Steve Naylor (Envirosafe), Cathryn Davis (Randolph County)

4) Emergency Management Incidents

Chairman Byrd briefed the Committee on Emergency Management incidents since the last meeting.

- i) 01/11/2013 – Wastewater Spill, KLS Swine Farm, Shady Hallow Ln
- ii) 01/25/2013 – NRC Complaint – Oil on roadway, NC Hwy 134 (*Unfounded*)
- iii) 02/05/2013 – Land Search for Missing Person, Southwestern Randolph High
- iv) 02/11/2013 – Accident, Diesel Spill, US Hwy 421 at Sandy Creek

- v) 02/21/2013 – Land Search for Missing Children, Needhams Trail
- vi) 03/04/2013 – NRC Complaint, Kerosene Leak, W Kivett St (*Unfounded*)
- vii) 03/06/2013 – Accidental Loss of Batteries, US Hwy 220 Byp
- viii) 03/17/2013 – Accident w/ Diesel Spill, US Hwy 64 E & Eastern Randolph Rd
- ix) 04/07/2013 – Accident in Little River, Burney Rd

Hearing no further new business, Scott Boyle made a motion to adjourn, seconded by Annette Jordan with unanimous approval. Meeting adjourned at 1:40PM.

The next LEPC meeting is scheduled for July 9, 2013 at 1:30PM at the Randolph County Office Building Training Room.

Donovan Davis, Secretary

Jared Byrd, LEPC Chairman