



Randolph County

## LOCAL EMERGENCY PLANNING COMMITTEE

**Randolph County Office Building – 1/12/2016 1:30PM**

### MINUTES

**Called to Order:** 1:31 p.m. by Jared Byrd, Chair.

**Voting Members Present:**

Scott Boyle, Jared Byrd, Bryan Davis, Donovan Davis, Evan Grady, Brett Houser, Annette Jordan, Jimmy Maness, Mandy Shields, Skip Richey

**Members Present:**

Cathryn Davis

**Visitors Present:**

Tom Pugh

**Ratify e-mail vote of Ed Blair serving as Law Enforcement Representative on the LEPC Committee for a period of two years.**

Original email approval received by B. Houser, B. Davis, D. Davis, A. Jordan, R. Rich, S. Smith, S. Haywood.

*Motion:* Evan Grady, second by Bryan Davis. Motion passes unanimously.

**Approve the minutes from the October 27<sup>th</sup> 2015 meeting**

*Motion:* Evan Grady, second by Annette Jordan. Motion passes unanimously.

**LEPC Tier II Funding Update**

Chairman Jared Byrd updated the committee on the Tier II fund expenditures for 2015 as the following:

\$ 336.28	ReadyRandolph.org domain and website hosting
\$ 96.78	Promotional mailers that will be distributed to businesses submitting Tier II
\$ 49.00	Postage for mailers
\$ 39.38	Food and drink for October LEPC meeting
\$ 163.70	USB Flash Drives with Emergency Plan distributed to members.
<b>\$ 685.14</b>	<b>TOTAL</b>

## **Hazard Mitigation Update**

Chairman Byrd updated the Committee on the Randolph County Hazard Mitigation Plan update process that was on going. This plan identifies various natural hazards in Randolph County, and opens the county for Hazard Mitigation grant funding to address natural hazards and to help prevent them through flood relocation efforts, critical infrastructure protection, etc.

Donovan Davis mentioned the next meeting will be held February 5<sup>th</sup> at 10:00AM at the Randolph County Office Building.

## **Public Health Exercise Highlights**

Evan Grady gave a report on the December mass dispensing exercise held at Randolph Community College. Evan said that 75-80 participants were involved and overall the exercise went very well. An after action report is currently being written and should be available to anyone on the LEPC that might be interested.

This lead to a short discussion on how private industry or businesses could participate in their own closed POD.

## **Emergency Operations Plan Update**

Chairman Jared Byrd distributed the Randolph County Emergency Operations Plan (EOP) to LEPC voting members on a USB flash drive. He mentioned that part of the LEPC's responsibilities is to review the emergency plan. He cautioned the members that the EOP is protected information by law and should not be distributed.

He encouraged members to review the plan and let him know of any questions, concerns, or suggestions as the plan is already in a current update cycle.

## **2016 Tier II Reporting**

Jared Byrd mentioned that the 2015 Tier II reporting year was underway, and 5 companies had already submitted Tier II reports in E-Plan.

On a side note, he recommended the committee look into a more detailed policy on Tier II distribution to the policy, so as to better align with common practice and federal law. There currently is not a detailed policy. Chairman Byrd said he hoped to present a draft policy to the committee by the next LEPC meeting.

## **Emergency Management Incidents**

Chairman Byrd gave details on the following Emergency Management responses that had occurred over the last quarter.

- a. 11/03/2015 – Gasoline Spill at Providence Grove High School
- b. 12/30/2015 – Flooding (countywide)

### **Roundtable Discussion**

Donovan Davis reminded the committee that severe weather preparedness week would be March 6-12 with a statewide tornado drill occurring on March 9.

Donovan also mentioned that Susan Hayes had replaced MiMi Cooper (retired) as Health Director. Tara Akers had been named Assistant Health Director.

Donovan mentioned that Randolph County Commissioners will likely name a new Sheriff in the next 30 days.

Donovan gave the group and short introduction on the Community Paramedicine program Randolph County EMS is investigating. The program is believed to help relieve the burden on the health care system of repeat admissions by following up on patients discharged from facilities before other healthcare takes over (such as home health, therapy, etc.)

Donovan updated the Committee on the Emergency Services Headquarter construction. He said land clearing should begin within the next few weeks depending on weather.

Evan Grady mentioned an upcoming Quarantine and Isolation class that several people would be attending in February.

Mandy Shields mentioned that Red Cross is trying to recruit members, and will have a Disaster Training meeting. So far 11 have signed up.

Mandy said they have also worked with Asheboro Fire Department to install smoke detector in Asheboro. So far the event was successful.

Jared Byrd mentioned the Wake County LEPC BEST conference was coming up in February. He would forward an email to all LEPC contacts with more information.

Annette Jordan offered to help any way possible through The Courier-Tribune. They are working on “Focus” sections to highlight various topics in and around Randolph County.

Cathryn Davis asked questions about Hazardous Materials teams in Randolph County, and agreed that a Regional Response Team demo would be interesting for a future meeting.

Skip Richey mentioned that he would love to integrate future exercises with Randolph Hospital, and explored funding options with the Committee.

## **Adjourn**

*Motion:* Hearing no further discussion, Bryan Davis made a motion to adjourn, second by Evan Grady. Motion passed unanimously.

The next LEPC meeting is scheduled for April 12, 2016 at 1:30PM.

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Donovan Davis, Secretary

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Jared Byrd, LEPC Chairman